



Trigeminal Neuralgia Association (TNA UK)

TNA Membership Entitlement Policy

Purpose:

This policy sets out the entitlement of TNA volunteers to free membership during their tenure as volunteers, and outlines the procedures for terminating their membership upon the conclusion of their volunteer work.

Scope:

This policy applies to all volunteers who are working for TNA, and who are entitled to receive free membership during their tenure.

Policy:

Entitlement to Membership: All TNA volunteers are entitled to free membership while they are actively volunteering for TNA. As part of this membership, they will be provided with a TNA email address, which they must use for all work-related communications during their volunteer tenure.

Use of TNA Email Address:

Volunteers must use their TNA email address for all work-related communications while they are actively volunteering for TNA. This email address may not be used for personal communication or any other purpose outside of TNA volunteer work.

Termination of Membership:

Upon the conclusion of their volunteer work, volunteers are no longer entitled to use their TNA email address or access any data related to TNA members or information. Volunteers must immediately cease all contact with TNA members under the GDPR regulations.

Removal of TNA Email Address:

When a volunteer resigns or is required to step down from their role, their TNA email address will be terminated immediately. TNA will remove the email address from all TNA systems and will ensure that the email is no longer active.

Non-Compliance:

Failure to comply with this policy may result in termination of the volunteer's membership and could lead to further disciplinary action.

Cessation of Complimentary Membership:

Once a volunteer concludes their work with TNA, their complimentary membership also ceases immediately. They will no longer be entitled to free membership and will be required to pay if they wish to maintain their membership with TNA.

Superseding Policy:

This policy supersedes any previous policies related to TNA membership entitlement and governs all aspects of TNA membership entitlement for volunteers.

Conclusion:

This policy ensures that TNA volunteers are entitled to free membership during their volunteer work and outlines the procedures for terminating their membership once their work is completed. It also emphasizes the importance of using the TNA email address only for work-related communication and the obligation to cease all contact with TNA members upon termination of volunteer work.